



# Mortgage Application Checklist

- Fully executed sales contract
- Residence Addresses and landlord/mortgage company addresses for past two years
- W-2 forms and addresses of all employers for the past two years (transfer letter, start date and salary, if transferring)
- Most current pay stub
- If self-employed: complete tax returns for past two years, year-to-date P&L and evidence of quarterly tax payment
- Names, addresses, account numbers and balances for all bank accounts
- Past two months of complete statements for all bank accounts
- Names, addresses, account numbers, balances and monthly payments on all open loans, including car loans and mortgages
- If other real estate owned: addresses, rental income, and mortgage information, if applicable
- Payment (in the form of a check) for credit report and property appraisal
- Certificate of Eligibility and DD214 forms (VA only)